



CHARLES D. BAKER  
Governor

KARYN E. POLITO  
Lieutenant Governor

# The Commonwealth of Massachusetts

Executive Office of Health and Human Services

Department of Public Health

Bureau of Health Professions Licensure

Drug Control Program

239 Causeway Street, Suite 500, Boston, MA 02114

MARYLOU SUDDERS  
Secretary

MONICA BHAREL, MD,  
MPH  
Commissioner

Tel: 617-624-6000  
www.mass.gov/dph

## Medication Administration Program (MAP) Advisory Ruling

### Transportation of Medications-Medication Administration Program Sites

The Department of Public Health (DPH) MAP Registered sites must establish, maintain and operate in accordance with policies that ensure that only properly trained and Certified personnel store and handle medications as set forth in federal and state laws including the MAP Policy Manual.

The Service Provider for the DPH MAP Registered site must ensure that MAP Certified staff transport medications only for the individuals<sup>1</sup> residing at the DPH MAP Registered site for which the MAP Certified staff formally works and only during the MAP Certified staff's work hours. MAP Certified staff must not transport medications for individuals residing outside of the staff's work site or on the staff's own time.

Transportation of medications off-site includes, but is not limited to:

- picking up medications from the pharmacy (*MAP Policy 10-4 Storage and Labeling of Medications; MAP Policy 10-10 Transfer/Transport of Medications*);
- transferring medications from the DPH MAP registered site to/from another DPH MAP registered site, hospital, day program, respite, etc. (*MAP Policy 10-10 Transfer/Transport of Medications*);
- transporting sample medications from the Health Care Provider (*MAP Policy 10-4 Storage and Labeling of Medications*);
- transporting medications to individuals for subsequent administration off-site (*MAP Policy 10-11 Administering Medication to individuals living in the Community (off registered-site/"backpacking") Setting*); and
- transporting medications for individuals to receive on a LOA or vacation LOA with MAP Certified staff administering the prescribed medications (*MAP Policy 11-2 Preparation of Medications for LOA*).

<sup>1</sup> "Ultimate User" a person who lawfully possesses a controlled substance for his own use or for the use of a member of his household or

M.G.L. c. 94C, § 1 and 105 CMR 700.001  
"Ultimate User"

21 U.S.C. § 802(27)