

PASSENGER ASSISTIVE TECHNIQUES

THE OPERATOR IS RESPONSIBLE FOR THE SAFETY OF THEIR PASSENGERS.

When entering the vehicle:

- + **PARK ON LEVEL GROUND BEFORE DEPLOYING THE LIFT**
- + **ALWAYS ENGAGE THE VEHICLE'S PARKING BRAKE**
- The person in the wheelchair shall be backed onto the lift. Ensure the rear wheels are closest to the van and the wheelchair cannot tip backwards off the end of the lift.
- + Maintain control of the wheelchair at all times.
- Lock the wheelchair brakes while on lift. This minimizes the risk of having the wheelchair roll while on the platform.
- + **DO NOT USE THE GATE BARRIER TO STOP THE WHEELCHAIR.**
- + Never ride on the lift with the person in a wheelchair.
- + Ensure the person in the wheelchair has his/her limbs within the wheelchair frame, to avoid injury.
- + Some wheelchairs are equipped with removable arm and leg rests, therefore always hold the wheelchair by the frame.
- Never leave wheelchair-bound person unattended while on the lift. Always stand on the ground, directly next to the lift when assisting this person.
- + Power wheelchairs shall be turned off once on the lift.

When exiting the vehicle:

- + **PARK ON LEVEL GROUND BEFORE DEPLOYING THE LIFT**
- + **ALWAYS ENGAGE THE VEHICLE'S PARKING BRAKE**
- Bring the person in the wheelchair forward onto the lift.
- Follow all above precautions.

When transporting a passenger:

- Lock the brakes on the wheelchair.
- Attach the front straps first.
- + Make sure the tie-downs are tight and secure permitting no movement of the wheelchair.
- If using a track and belts, attach them to the wheelchair, preferably at a joint. (Forty-five degree angles are optimum.)
- Always use a seat belt for you and your passengers.
- Use passenger restraints. Ensure the passenger restraint belts fit securely. Do not go over the armrests.

Operating the lift:

- + Ensure the lift is fully retracted before opening or closing the door. Failure to do so will damage the lift.
- + Cutting or pinching the cord is one of the most common operator errors.
- + Dropping the hand pendant will damage the switches.
- + Look for fluid leakage on lifts.
- + Know the emergency back-up operations on your lift.
- Ensure that when raising the lift, the van doors are fully open.
- Immediately report unusual noises or lift malfunctions.

Date